

Ethics Sub-committee Charter Document

Purpose	The Ethics Subcommittee is dedicated to enhancing the quality of life and well-being of patients and residents in the various post-acute and long-term care settings. We advocate for the PALTC community through collaborative efforts and educational initiatives and strive to ensure that ethical best practices are being considered.
Ongoing Sub-committee Activities / Charges & Strategies	<p>The sub-committee undertakes the following activities:</p> <ul style="list-style-type: none"> • Develop educational presentations for the Society that focus on ethical issues in PALTC. • Enhance the Society’s online educational materials with a focus on ethical topics in PALTC. • Contribute articles that are ethics-based to <i>Caring for the Ages</i> and <i>JAMDA</i>. • Interact with the larger organization to provide ethical feedback and insights when needed • Be available for AMDA members to discuss or address ethical issues/concerns if they arise
Roles and Responsibilities	<p>Chair</p> <ul style="list-style-type: none"> • Help structure agenda for meetings. • Run an effective meeting to ensure involvement of members and the advancement of activities and charges. • Communication with the Board liaison before and after each Board meeting to share updates from the Sub-committee and to hear about new Board initiatives. Report back to the full Sub-committee on each discussion with the Board liaison. • Identify, mentor, and groom the next Chair. • Assist with structure and selection of members. <p>Vice Chair</p> <ul style="list-style-type: none"> • Support the Chair to ensure responsibilities are met in a timely manner. • Serve as interim Chair in the absence of the Chair. • Recommend individuals to serve as the next Vice Chair. • Ascend to the position of Chair. <p>Members</p> <ul style="list-style-type: none"> • Be prepared and actively participate in all conference calls and meetings. • Work on projects as delegated by the Chair or Vice Chair.
Expected Commitment	<p>The committee meets quarterly via conference call. Members are expected to review all agenda/materials prior to each meeting, attend the conference calls as scheduled.</p> <p>The estimated monthly time commitment is 1-5 hours.</p>

Sub-committee Composition	The Ethics Sub-committee is comprised of interested medical directors, physicians, and nurses, or Members of AMDA/PALTC who demonstrate an interest in ethics. This may include Medical Directors and physicians.
Sub-committee Terms	All sub-committee members serve a two (2) year term and are eligible for reappointment once. Terms run May to April. The Chair and Vice Chair each serve a two-year term and can be in addition to their previous 2 membership terms.
Selection/ Appointment	Members are appointed by the President with input from the Chair. The Committee Chair and/or Vice Chair is recommended by the outgoing Chair and appointed by the President.
Sub-committee Requirements	<p>Members:</p> <ul style="list-style-type: none"> • Express desire to serve with a special interest in ethical issues and best practices concerning the quality of care delivered to patients in post-acute and long-term care settings. • Desire to advance the mission of AMDA. • Ability to make the necessary time commitment. • Must be a Society member in good standing. • Must disclose all financial relationships on an annual basis. • Ability to attend and actively participate in conference calls. <p>Chair:</p> <ul style="list-style-type: none"> • In addition to the above requirements, when possible, the Chair should have previously served as the Vice Chair. <p>Vice Chair:</p> <ul style="list-style-type: none"> • In addition to the above requirements, when possible, the Vice Chair should have previously served as a member.
Committee Members	<p>Chair - Katja Elbert-Avila, MD, MHS</p> <p>Vice Chair - Rani Rao, MD</p> <p>Members</p> <ul style="list-style-type: none"> • Abid Iraqi, MD, FACP, AGSF, CMD • Howard Finger, DO • Timothy Holahan, DO, CMD • Donna Ewy, MD, CMD • Justine Landi, MD • Alan Horowitz Esq, RN • Verna Sellers, MD, MPH, CMD • Lidia Vognar, GNP

	<ul style="list-style-type: none"> • Robertha Mendez, MD • Michael Lourie, MD, MPH
Staff Liaison(s)	<p>Erin O'Brien, RN, MA - Director, Clinical Affairs & Education Ellen Cook - Administrative Assistance Specialist Alicia Graf, MEd, CHES - Special Project Manager, Clinical Affairs</p>
Board Liaison	<p>Suzanne Gillespie MD, RD, CMD</p>