

## Infection Prevention and Control (IPC) Committee Charter

<b>Purpose</b>	<p>The Infection Prevention and Control Committee is dedicated to enhancing the quality of life and well-being of residents along the post-acute and long-term care (PALTC) continuum. The committee advocates for the PALTC community through collaborative efforts and educational initiatives to ensure that best practices for infection prevention and control are in place.</p>
<b>Ongoing Committee Activities / Charges &amp; Strategies</b>	<p>The committee undertakes the following activities:</p> <ul style="list-style-type: none"> <li>• Develops evidence-based infection prevention and control guidance, tools, and education for PALTC settings.</li> <li>• Collaborates with PALMed committees and partner organizations to provide infection prevention and control guidance and subject matter expertise.</li> </ul>
<b>Roles and Responsibilities</b>	<p><b>Chair</b></p> <ul style="list-style-type: none"> <li>• Helps structure agendas for meetings.</li> <li>• Runs an effective meeting to ensure involvement of members and the advancement of activities and charges.</li> <li>• Communicates with the Board liaison before and after each Board meeting to share updates from the committee and to hear about new Board initiatives. Reports back to the committee on each discussion with the Board liaison.</li> <li>• Identifies and mentors the next Chair.</li> <li>• Assists with structure and selection of members.</li> </ul> <p><b>Vice Chair</b></p> <ul style="list-style-type: none"> <li>• Supports the Chair to ensure responsibilities are met in a timely manner.</li> <li>• Serve as interim Chair in the absence of the Chair.</li> <li>• Recommend individuals to serve as the next Vice Chair.</li> <li>• Ascend to the position of Chair.</li> </ul> <p><b>Members</b></p> <ul style="list-style-type: none"> <li>• Be prepared and actively participate in all conference calls and meetings.</li> <li>• Work on projects as delegated by the Chair.</li> </ul>
<b>Expected Commitment</b>	<p>The IPC Committee meets monthly via conference call. Members are expected to review all agenda/materials prior to each meeting, attend the conference calls as scheduled.</p> <p>The estimated monthly time commitment is 2-5 hours.</p>

<b>Committee Composition</b>	The IPC Committee is comprised of medical directors, physicians, advanced practice providers and allied health professionals with expertise in infection prevention and control.
<b>Committee Terms</b>	All committee members serve a two (2) year term and are eligible for reappointment once. Terms run from May 1st to April 30th. The Chair and Vice Chair each serve a two-year term.
<b>Selection/ Appointment</b>	Members are appointed by the President with input from the Chair. The Committee Chair and/or Vice Chair is recommended by the outgoing Chair and appointed by the President.
<b>Committee Requirements</b>	<p>Members:</p> <ul style="list-style-type: none"> <li>• Express desire to serve with a special interest in infection prevention and control issues and best practices concerning the quality of care delivered to patients in post-acute and long-term care settings.</li> <li>• Desire to advance the mission of PALTmed.</li> <li>• Ability to make the necessary time commitment.</li> <li>• Must be an Association member in good standing.</li> <li>• Must disclose all financial relationships on an annual basis.</li> <li>• Ability to attend and actively participate in conference calls.</li> </ul> <p>Chair:</p> <ul style="list-style-type: none"> <li>• In addition to the above requirements, when possible, the Chair should have previously served as the Vice Chair.</li> </ul> <p>Vice Chair:</p> <ul style="list-style-type: none"> <li>• In addition to the above requirements, when possible, the Vice Chair should have previously served as a member.</li> </ul>
<b>Committee Members</b>	<p><b>Chair</b> - Muhammad Salman Ashraf, MBBS  <b>Vice Chair</b> - Nicole Osevala, MD, FACP</p> <p><b>Members</b></p> <ul style="list-style-type: none"> <li>• Emily Bouzek, MSN, RN</li> <li>• Franki Catalfumo, MPH</li> <li>• Ghinwa Dumyati, MD</li> <li>• Shikta Gupta, MD</li> <li>• Morgan Katz, MD, MHS</li> <li>• Donna Lisi, PharmD</li> <li>• Brian McGarry, PhD, PT</li> </ul>

	<ul style="list-style-type: none"><li>• Omid Salaami, MD</li><li>• Kara Jacobs Slifka, MD, MPH</li><li>• Janice Taylor, DNP, AGPCNP-BC, GNP-BC</li><li>• Jessica Zering, PharmD, BCPS</li></ul>
<b>Staff Liaison(s)</b>	Erin O'Brien, RN, MA - Director, Clinical Affairs & Education