

## Practice Group Network Committee Charter Document

<b>Purpose</b>	<p>The Practice Management Section provides a forum for physician practice groups. Its purposes are to position AMDA as the recognized national forum for practitioner-led PA/LTC population management; to establish a membership program that accommodates PA/LTC physician practice groups as well as individual PA/LTC practitioner members; to develop recommended practice management models; and other purposes as defined by its Advisory Council with the approval of the AMDA Board of Directors.</p>
<b>Ongoing Committee Activities / Committee Charges &amp; Strategies</b>	<p>The committee undertakes the following activities:</p> <ul style="list-style-type: none"> <li>• Peer network for non-clinical business-related guidance around PALTC practice</li> <li>• Expand AMDA outreach into physician practices and grow the membership base</li> <li>• Financial and clinical benchmarks for PALTC practice operations</li> <li>• Provide tools to help various size practices to evaluate participation in changing payment/reimbursement landscape including valuation of an existing practice</li> <li>• Provide monthly podcast style updates on latest policy developments with members of the PGN</li> <li>• Develop/provide education for members of PGN on topics, such as operations management, value-based care, revenue cycle, risk and compliance, financial management, mergers/acquisitions, etc.</li> <li>• Increase AMDA committee participation from PGN membership and/or our PGN Advisory Committee.</li> </ul>
<b>Roles and Responsibilities</b>	<p>Chair</p> <ul style="list-style-type: none"> <li>• Help structure agenda for meetings.</li> <li>• Run an effective meeting to ensure involvement of committee members and the advancement of activities and charges.</li> <li>• Communication with the Board liaison before and after each Board meeting to share updates from the Committee and to hear about new Board initiatives. Report back to the full committee on each discussion with the Board liaison.</li> <li>• Identify, mentor, and groom the next Chair of the Committee.</li> <li>• Assist with structure and selection of committee members.</li> </ul> <p>Vice Chair</p> <ul style="list-style-type: none"> <li>• Support the Committee Chair to ensure responsibilities are met in a timely manner.</li> <li>• Serve as interim Committee Chair in the absence of the Chair.</li> <li>• Recommend to the Governance Committee individuals to serve as the next Vice Chair.</li> <li>• Ascend to the position of Chair.</li> </ul> <p>Members</p> <ul style="list-style-type: none"> <li>• Be prepared and actively participate in all conference calls and meetings.</li> <li>• Work on projects as delegated by the Chair.</li> </ul>

<b>Workgroups and Other Committee Relationships</b>	
<b>Expected Commitment</b>	<p>The committee meets monthly via conference call. Committee members are expected to review all agenda/materials prior to each meeting, attend the conference calls as scheduled.</p> <p>The estimated monthly time commitment is 2 hours.</p>

<b>Committee Composition</b>	The Practice Group Network is comprised of a members who run clinician practices within the post-acute and long-term care settings.
<b>Committee Terms</b>	All committee members serve a one (1) year term and are eligible for reappointment for up to two additional consecutive terms (up to three years of service). Terms run April to March. The Committee Chair and Vice Chair each serve a two-year term.
<b>Selection/ Appointment</b>	Members are appointed by the Committee Chair. The Committee Chair is selected by Board President. Committee member selections are approved by the President.
<b>Committee Requirements</b>	<p>Committee Members:</p> <ul style="list-style-type: none"> <li>• Express desire to serve with a special interest in running a practice comprised of clinicians working in the PALTC setting.</li> <li>• Desire to advance the mission of AMDA.</li> <li>• Ability to make the necessary time commitment.</li> <li>• Must be a Society member in good standing.</li> <li>• Must disclose all financial relationships on an annual basis.</li> <li>• Ability to attend and actively participate in conference calls.</li> </ul> <p>Committee Chair:</p> <ul style="list-style-type: none"> <li>• In addition to the above requirements, when possible, the Chair should have previously served as the Committee Vice Chair.</li> </ul> <p>Vice Chair:</p> <ul style="list-style-type: none"> <li>• In addition to the above requirements, when possible, the Vice Chair should have previously served as a Committee member.</li> </ul>
<b>Committee Members</b>	<ul style="list-style-type: none"> <li>• Chair: Tom Haithcoat</li> <li>• Vice Chair: Open</li> <li>• Members <ul style="list-style-type: none"> <li>○ Brad Markowitz</li> </ul> </li> </ul>

	<ul style="list-style-type: none"><li>○ Amar Mohan</li><li>○ Darren Swenson</li><li>○ Chris Darling</li><li>○ Joe Mead</li><li>○ Dena Muraski</li><li>○ Mark Hunt</li></ul>
<b>Staff Liaison(s)</b>	Alex Bardakh
<b>Board Liaison</b>	N/A