

Telemedicine Subcommittee Sub-committee Charter Document

Purpose	To deliberate and identify areas for advocacy on telemedicine in the long-term care continuum and when appropriate provide recommendations.
Ongoing Sub-committee Activities / Charges & Strategies	<p>The sub-committee undertakes the following activities:</p> <ul style="list-style-type: none"> • Define and advocate high quality care provided by telemedicine modalities • Advocate sufficient payment to ensure access to telemedicine care in the post-acute and long-term care continuum • Review and advocate effective regulations of telemedicine care in post-acute and long-term care • Update the membership on best and emerging telemedicine practice in post-acute and long-term care
Roles and Responsibilities	<p>Chair</p> <ul style="list-style-type: none"> • Help structure agenda for meetings. • Run an effective meeting to ensure involvement of members and the advancement of activities and charges. • Communication with the Board liaison before and after each Board meeting to share updates from the Sub-committee and to hear about new Board initiatives. Report back to the full Sub-committee on each discussion with the Board liaison. • Identify, mentor, and prepare the next Chair. • Assist with structure and selection of the membership. <p>Vice Chair</p> <ul style="list-style-type: none"> • Support the Chair to ensure responsibilities are met in a timely manner. • Serve as interim Chair in the absence of the Chair. • Recommend individuals to serve as the next Vice Chair. • Ascend to the position of Chair. <p>Members</p> <ul style="list-style-type: none"> • Be prepared and actively participate in all conference calls and meetings. • Work on projects as delegated by the Chair.
Expected Commitment	<p>The committee meets monthly via conference call. Members are expected to review all agenda/materials prior to each meeting, attend the conference calls as scheduled.</p> <p>The estimated monthly time commitment is 1-2 hours.</p>

Sub-committee Composition	The telemedicine Sub-committee is comprised of interested members who have experience and expertise in telemedicine in LTC.
Sub-committee Terms	All sub-committee members serve a two (2) year term and are eligible for reappointment once. Terms run May to April. The Chair and Vice Chair each serve a two-year term.
Selection/ Appointment	Members are appointed by the President with input from the Chair. The Committee Chair and/or Vice Chair is recommended by the outgoing Chair and appointed by the President.
Sub-committee Requirements	<p>Members:</p> <ul style="list-style-type: none"> • Express desire to serve with a special interest in telemedicine/telehealth. • Desire to advance the mission of AMDA. • Ability to make the necessary time commitment. • Must be a Society member in good standing. • Must disclose all financial relationships on an annual basis. • Ability to attend and actively participate in conference calls. <p>Chair:</p> <ul style="list-style-type: none"> • In addition to the above requirements, when possible, the Chair should have previously served as the Vice Chair. <p>Vice Chair:</p> <ul style="list-style-type: none"> • In addition to the above requirements, when possible, the Vice Chair should have previously served as a member.
Committee Members	<ul style="list-style-type: none"> • Chair: Dallas Nelson, MD, FACP, CMD • Vice Chair: OPEN • Members <ul style="list-style-type: none"> ○ Laurie R. Archbald-Pannone, MD, FACP, MPH ○ Carolyn Blackman, MD ○ Scott Bolhack, MD, MBD, CMD ○ David Chess, MD ○ Suzanne Gillespie, MD, RD, CMD ○ Steve Handler, MD, PhD, CMD ○ Raza Haque, MD ○ Adan Hussain, MBA, PT ○ Teresa Kuo, MD ○ Andrea Moser, MD, MS, CMD ○ Joseph Rees, DO

	<ul style="list-style-type: none">○ Neeraj Sharma, MD, FACP, CMD○ Vickii Walker, MD, CMD
Staff Liaison(s)	Alex Bardakh Gaby Geise