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Certified Medical Director Program

As of 9/16/2025

FAQs: Initial CMD Certification

- **1. What is the CMD credential?** CMD stands for **Certified Medical Director**, a designation given to post-acute and long-term care medical directors by PALTmed's Certification Council. Recertification is required every six years.
- 2. Is there an exam for CMD certification? The credential is based on experience, education, and competency. There is not a test for certification, and PALTmed membership is not required for CMD certification.
- **3.** In what settings can medical experience qualify for the CMD credential? Post-acute and long-term care (PALTC) settings include:

nursing facilities, skilled nursing facilities, assisted living, hospice, home healthcare, CCRC, PACE, LTACH, and VA settings

- **4. What is the deadline for CMD applications**? Applications are accepted and reviewed throughout the month, so there isn't a set deadline:
 - Once an application is received with payment, it could take up to 30 days for the submission to be reviewed by certification staff. (*Please allow that amount of time for a response regarding the* status of your application.)
- **5.** Is the <u>Core Curriculum</u> offered in person or online? Both parts of the Core can be completed virtually. For more information, click the *Education* tab on <u>www.PALTmed.org</u>.
- **6.** How long will it take me to complete Core part 1? It is recommended that you allow up to two months to complete Part 1, which has 30 modules.
 - An individual can register for both parts of the Core at the same time. However, Part 1 <u>must be completed</u> before the start date of Part 2 (Core Synthesis).
 - Questions about the Core Curriculum can be sent to education@paltmed.org.
- 7. Why can't I find my CMD application when I sign into the PALTmed site? The certification portal is separate from the PALTmed site. Please contact certification@paltmed.org if you need assistance or try logging in at https://paltmed.hub.cloudgeneration.com/Courses for the CMD application portal.
- **8. CME:** How can I access my PALTmed transcript? Visit https://learn.paltmed.org/ to login. Select "transcript in the menu bar. Contact education@paltmed.org if assistance is needed.
- **9. CME: What's the difference between clinical and management credits?**Remember that we accept CME credits from other organizations (UpToDate, state chapters, etc.).
 - <u>Clinical CME</u>: Clinical credit hours are AMA PRA category 1 credits, AAFP-approved, or AOA-approved credits on topics such as:



diabetes, stroke, pressure ulcers, falls, hypertension, dementia, or other clinical issues seen in the long-term care patient population.

For initial certification, this CME requirement is in addition to credits earned from the Core Curriculum.

• Management CME: Management topics relate to the management and leadership responsibilities in the post-acute and long-term care settings:

billing and coding, communications with patients and staff, ethics, risk management, QI, leadership, cultural diversity, regulations, or other topics that pertain to the management responsibilities of the post-acute and long-term care Medical Director.

For initial certification, management CME requirements are in addition to credits earned from the Core Curriculum.

<u>Transcripts</u>: Since we have access to an applicant's PALTmed transcript, individual certificates from PALTmed do not need to be uploaded to the portal –

- Applicants can review and download their PALTmed transcript by visiting https://learn.paltmed.org/.
- o They can also contact education@paltmed.org for assistance.
- **10.** When will I hear back about the status of my submission? Once an application is submitted, the certification staff will reach out to the applicant within **30 days** to provide an update or to request additional information.
- **11.** How can I get my CMD certificate to display in my office? Visit the application portal at https://paltmed.hub.cloudgeneration.com/Achievements. Then click the "graduation cap" icon.
- **12.** How can the public or my employer verify my credential status? The CMD Online Directory is available at https://paltmed.org/cmd-directory. Or you can contact certification@paltmed.org.
- **13.** What's my CMD renewal date? Visit https://paltmed.org/cmd-directory and enter your last name only. Then click the logo next to your name to see your designation details. Contact certification@paltmed.org if assistance is needed.
- 14. How can I find out more about the CMD application process?
 - For first-time certification, visit https://paltmed.org/certification/initial-certification
 - For recertification/reinstatement, visit https://paltmed.org/certification/recertification/

Please contact certification@paltmed.org if you have any questions!