

Infection Prevention and Control Committee Charter

Purpose	<p>The Infection Prevention and Control Committee serves provides strategic guidance, clinical expertise, and leadership on issues related to infection prevention, control, and antimicrobial stewardship in PALTC settings. The Committee shall identify, evaluate, and advise on emerging and ongoing issues, standards, and practices that impact infection prevention, resident safety, and quality of care across the continuum. The Committee develops and reviews evidence-informed resources, guidance, and educational initiatives that promote effective infection prevention and control practices, regulatory readiness, and interdisciplinary approaches to mitigating infectious risks.</p> <p>The Committee shall provide recommendations to inform PALTmed priorities, initiatives, and positions related to infection prevention, public health preparedness, and antimicrobial stewardship and shall serve as a resource to the Board of Directors, other committees, and staff on matters within its scope.</p>
Ongoing Committee Activities / Charges & Strategies	<p>The committee undertakes the following activities:</p> <ul style="list-style-type: none"> • Provide recommendations to inform PALTmed priorities, initiatives and positions related to infection prevention, resident safety, and antimicrobial stewardship. • Develops evidence-based infection prevention and control guidance, tools, and education for PALTC settings. • Develop evidence-based immunization guidance, tools, and education for PALTC settings. • Serve as liaisons or subject matter experts to national immunization groups as they develop recommendations, literature reviews, etc. • Collaborates with PALTmed committees and partner organizations to provide infection prevention and control guidance and subject matter expertise. • Serve as a resource to the Board, committees, and staff on infection prevention and control issues. • Advance PALTmed’s mission by supporting safe, high-quality, person-centered care and strengthening the capacity of clinicians to prevent, identify, and respond to infectious threats affecting the populations they serve.

Roles and Responsibilities	<p>Chair</p> <ul style="list-style-type: none"> • Helps structure agendas for meetings. • In conjunction with the committee staff liaison, develop committee report for PALTmed Board (3x per year). • Runs an effective meeting to ensure involvement of members and the advancement of activities and charges. • Communicates with the Board liaison before and after each Board meeting to share updates from the committee and to hear about new Board initiatives. Reports back to the committee on each discussion with the Board liaison. • Identifies and mentors the next Chair. • Assists with structure and selection of members. <p>Vice Chair</p> <ul style="list-style-type: none"> • Supports the Chair to ensure responsibilities are met in a timely manner. • Serve as interim Chair in the absence of the Chair. • Recommend individuals to serve as the next Vice Chair. • Ascend to the position of Chair. <p>Members</p> <ul style="list-style-type: none"> • Be prepared and actively participate in all conference calls and meetings. • Work on projects as delegated by the Chair.
Expected Commitment	<p>The IPC Committee meets monthly via conference call. Members are expected to review all agenda/materials prior to each meeting, attend the conference calls as scheduled. The estimated monthly time commitment is 2-5 hours.</p>
Committee Composition	<p>The IPC Committee is comprised of chair, vice chair and up to 10 members.</p>
Committee Terms	<p>The term runs July to June.</p> <p>Committee members serve a two (2) year term; renewable for one additional term. The Chair and Vice Chair each serve a two-year term with the Vice Chair ascending to the Chair position.</p>
Selection/ Appointment	<p>Members are appointed by the President with input from the Chair. The Committee Chair and/or Vice Chair is recommended by the outgoing Chair and appointed by the President.</p>

Committee Requirements	<p>Members:</p> <ul style="list-style-type: none"> • Express desire to serve with a special interest in infection prevention and control issues and best practices concerning the quality of care delivered to patients in post-acute and long-term care settings. • Desire to advance the mission of PALTmed. • Ability to make the necessary time commitment. • Must be an Association member in good standing. • Must disclose all financial relationships on an annual basis. • Ability to attend and actively participate in conference calls. <p>Chair:</p> <ul style="list-style-type: none"> • In addition to the above requirements, when possible, the Chair should have previously served as the Vice Chair. <p>Vice Chair:</p> <ul style="list-style-type: none"> • In addition to the above requirements, when possible, the Vice Chair should have previously served as a member.
Committee Members	<p>Chair - Muhammad Salman Ashraf, MBBS Vice Chair - Nicole Osevala, MD, FACP</p> <p>Members</p> <ul style="list-style-type: none"> • Emily Bouzek, MSN, RN • Franki Catalfumo, MPH • Shikta Gupta, MD • Morgan Katz, MD, MHS • Donna Lisi, PharmD • William Mercer, MD, CMD • Kara Jacobs Slifka, MD, MPH • Angie Szumlinski, LNHA, RN, GERO-BC, RACt-CT, BS • Janice Taylor, DNP, AGPCNP-BC, GNP-BC • Jessica Zering, PharmD, BCPS
Board Liaison	<p>Jamehl Demons, MD</p>
Staff Liaison(s)	<p>Erin O'Brien, RN, MA</p>